

01-15-2013 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Aaron Anderson, Members Terry Wolf and Ron Harvey, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by County Clerk Mary Grace Strauch.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to approve the minutes of the January 2, 2013 meeting. Motion carried.

Tete Weston Road and Bride Superintendent discussed with the board additional sander parts that are needed in regards to the snowplow accident. Approval was given to proceed with purchasing parts. Estimated cost is \$1,425.00. Tete reported that the welder would need to be repaired. Discussion was held on receiving estimates for crack sealing several county roads. Tete will get estimates for the Lower Nowood, Tie Down, Lane 10 and Lane 12. Discussion was held on a right of way easement with Wyoming Gas to cut Washakie Ten this spring. At this time all paved county roads will be bored. Tete will report this information to Wyoming Gas before proceeding with the easement.

IT Director Bill Murphy and County Assessor Kathy Treanor met with the board to discuss how to proceed with the county computers and the possibility of programs being loaded to the server that should not be. Discussion was held on a user policy and meeting with elected officials and staff with issues that arise and possible training for staff.

Building Maintenance Manager Tom Schmeltzer reported that the condensate pump for the Library has been delivered and will be installed. The garage door for the county shop has been ordered and will be installed. Cost for the door is \$2,700.00. Tom will receive a price for a garage door opener for the road and bridge shop to assist with the doors going up and down properly.

Grant coordinator Anna Venable and Historic Preservation Chairman Mike Bies met with the board to review the Annual Report with the Historic Preservation Board. The report was reviewed by the board. Discussion was held on what types of events could be held in regards to the county 100 year celebration.

A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to approve the purchase of a garage door opener for the road and bridge shop in the amount of \$700.00. Motion carried.

Rich Greenwood with Greenwood Mapping Inc., County Assessor Kathy Treanor and Planner David Anderson met with the board to discuss a mapping service that is available for the county. A brief demonstration was given to the board on what could be loaded as a map service. Discussion was held on information that residents may not want to be made public. There is a mechanism to delete a person from the system if that is wanted. Discussion was held on the agreement and some of the wording that needs to be revised by the county attorney. Discussion was held on funding for the program. The cost is \$9,900.00 Kathy has \$5,200 in her budget and there is \$4,000 in the courthouse budget for GIS and Homeland Security Director Kimball Croft has \$1,000.00 in his budget. A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to approve the purchase of the program pending any changes to the agreement that the county attorney thinks are necessary. Motion carried.

Planner David Anderson and Ken Coop met with the board to discuss how far Lane 14 is a county road. David presented a timeline on when Lane 14 was declared a county road. Discussion was held on the ownership of the roads within McNutt subdivision. Residents have legal access to the roads within McNutt subdivision but there was not maintenance of the roads discussed in the verbiage on the plat when the subdivision was formed. Discussion was held on the planner look into what portions of Lane 14 need to be vacated and report back to the board.

A public hearing was opened at 1:30 pm to transfer money to the Youth Alternatives budget. There was no one present for the hearing. This money was an oversight and should have budgeted as carry over for this fiscal year. A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to close the hearing at 1:32 pm. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to transfer the funds as advertised in regards to the Youth Alternatives budget. Motion carried.

Planner David Anderson reported to the board that the septage site dirt work should be done by the end of this week. Lamax will begin to start doing the plumbing for the honey monster. The honey monster should be delivered the week of March 22. David reported that he should have a WYDOT engineer's report on the Nowood Bridge soon so he can move forward with the engineering that he can do. Approval was given for David to attend several trainings in February.

Wyoming Heritage Representative Tauna Thiel and Susan Lane presented information regarding the Family Heritage Supplemental Insurance for employees. This type of coverage is an additional policy that would be paid for completely by the employee with no county funds involved. The board did not have a problem with the representatives presenting to the employees at lunch time and then make individual contact with any employee that is interested at a later time outside of the work day.

Road and Bridge Superintendent Tete Weston reported to the board that he would like to take vacation in February and would be giving the board the all information needed so that they could be in contact with the crew while he was on vacation.

Clerk of District Court SuZann Whitlock met with the board to review two cost estimates for a new computer to replace the one that has crashed. A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to give approval to purchase the computer from Mountain West Computers in the amount of \$719.95. Motion carried. Discussion was held on allowing District Court to store records in the law library. SuZann will discuss the possibility of cleaning up the law library and will report back to the board.

CONSENT AGENDA

1. Accept bond for Ted Propp Jr., Colter Drainage District Treasurer/Secretary, in the amount of \$3,000.00.
2. Accept bond for Ron Overcast, City of Worland Recreation Board Treasurer, in the amount of \$5,000.00.
3. Accept bond for Joy Osbon, Worland Drainage District Bookkeeper, in the amount of \$25,000.00.
4. Authorize chairman to sign drawdown request in the amount of \$32.97 regarding the LEPC grant.
5. Authorize chairman to sign drawdown request in the amount of \$2,541.11 regarding the Citizens Corp grant.
6. Authorize chairman to sign drawdown request in the amount of \$32,449.04 regarding the Homeland Security Grant.
7. Authorize chairman to sign drawdown request in the amount of \$8,421.07 regarding the EMPG grant.
8. Authorize chairman to sign drawdown request in the amount of \$6,527.62 regarding the EMPG grant.
9. Authorize chairman to sign drawdown request in the amount of \$5,722.28 regarding the EMPG grant.
10. Authorize chairman to sign drawdown request in the amount of \$9,166.39 regarding the EMPG grant.
11. Authorize chairman to sign drawdown request No. 4 in the amount of \$3,683.00 regarding the WDA site project.

12. Accept Community Center Joint Powers Board Financial Statement June 30, 2012 and 2011.
13. All commissioner sign letter to payroll clerk regarding hiring Kyle Hammond as full time custodian/fairgrounds assistant.
14. All commissioners sign letter to WYDOT regarding County Planner David Anderson being the Local Project Administrator.
15. All commissioners sign letter to WYDOT regarding returning agreement and terminating the survey work to be completed on West River Road in regards to a bike path.
16. Accept monthly report for December for Circuit Court \$10,515.00 and Treasurer's office Trial Balance and Cash Balance.
17. Authorize chairman to sign draw down request No. 5 in the amount of \$1,861.00 regarding the Fairview Industrial Park Site project.
18. All commissioners sign letter reappointing Joe Winkler to the Predatory Animal Board. Term to expire December 31, 2016.
19. Authorize chairman to sign the Annual Report Form with the Historic Preservation Commission.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf, to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Wolf and seconded by Commissioner Harvey to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Aaron Anderson, Chairman
Washakie County Commissioners