

## 01-06-2015 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Aaron Anderson, Members Terry Wolf, Dale Wagner and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Commissioner Dale Wagner.

A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to approve the minutes for the December 16, 2014 meeting. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to appoint Commissioner Anderson as Chairman of the Board for the next two years. Motion carried.

Vouchers for December 2014 were paid as follows:

County Attorney John Worrall met with the board to discuss a right of way issue on the Tie Down Road. Commissioner Anderson will meet with the landowner that has an issue with snow removal on the roadway and John will call the landowners attorney in regards to the issue. Discussion was held on updating some of the computers in the county attorney's office that still have Windows XP and the possibility of purchasing some type of dictation equipment.

Road and Bridge Superintendent Randy Chenoweth and Planner David Anderson discussed with the board a safety issue with the Winchester Bridge. Closure of the bridge may be needed due to the repairs that are needed. Using WYDOT's Bridge Replacement "Off System" program, the bridge would not be scheduled for repairs until 2019. The board will meet with landowners on January 19, 2015 to discuss the issue of the bridge. Commissioner Wolf will meet with the Michael Davis regarding the possibility of a land swap to reroute the roadway around the bridge. Randy received approval to have the crew and the building maintenance crew attend OSHA training. Randy reported that Pubworks has been caught up through the end of 2014. Discussion was held on doing employment evaluations in the near future. Also discussed was prioritizing projects for 2015. Discussion was held on what portion of Washakie Ave was in the county and if it could be maintained in regards to snow and ice.

Building Maintenance Manager Tom Schmeltzer and Library Director Karen Funk met with the board to discuss the sewer line breakage issue at the library. The board will be meeting with the Library Board later in the day and will discuss this issue further. Tom reported that he will be moving the fenced area between the law enforcement center and the courthouse in order to park the skid steer in the garage area. Tom will be purchasing an industrial strength vacuum

for the courthouse and law enforcement building. Discussion was held on the state electrical inspector reminding Tom that a site plan needs to be submitted to the state regarding the new search and rescue building before construction begins.

A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to appoint Paul Scheuerman, Terry Glanz, and Steve Propp to the Weed and Pest Board all for four year terms. Motion carried.

Building Maintenance Manager Mark Schlattman and Washakie Medical Center CEO Jay Stallings met with the board to review the draft plans for the hospital remodel and the issue of parking that would not be available during construction. Discussion was held on possibly using a portion of the Homeland Security Building for the construction architects. The board will tour the area with Mark. The Homeland Security trailers will be moved to the fairgrounds to allow for additional parking space.

Library Board members Beverly Firnekas, Judy Morrison, Ruth Stephens, Library Director Karen Funk, and Building Maintenance Manager Tom Schmeltzer met at the library to discuss several areas where new bathrooms could be built due to the fact that a portion of the sewer line has collapsed. Tom will meet with the architects with TSP in regards to several different options available for building new bathrooms.

County Assessor Kathy Treanor, employees Candy Treanor, Caryn Agee, Nancy Quinn and Health Insurance Broker Tom Davis met with the board to discuss ELAP services and clarification on when open enrollment will be. Open enrollment will be December of each year. The HRA policy will be updated by MBA as well as the Health Insurance policy in regards to open enrollment.

A phone call was placed to WYDOT Bridge Engineer Keith Fulton regarding a timeline regarding when a decision needs to be made on the Winchester Bridge. Within the next month would be acceptable. The project is tentatively scheduled for 2019 and the engineering will be four to five years before that. The county will not be charged for any of the project until an agreement has been signed.

A phone call was placed to Le Ann Chenoweth regarding a State Lands and Investments Grant for equipment for the hospital remodel. Commissioner Anderson will meet with hospital staff to receive an updated list of equipment that is needed and then meet with Le Ann. The grant must be submitted by February 15, 2015.

A phone call was placed to BLM Field Office Manager Becky Good regarding a workshop with county representatives, BLM representatives, and the Oil, Gas and Mineral Industry that will be held on February 19, 2015 between the hours of 8:00 am and 4:30 pm at the museum. Discussion will be held on oil, gas and mineral issues within the Big Horn Basin area.

CONSENT AGENDA

1. Approve bond from Ron Overcast, Worland Recreation Board Treasurer, in the amount of \$5,000.00.
2. Approve monthly reports for Sheriff's Department \$875.00, County Clerk \$12,570.75.
3. Designate the following as bank depositories: ANB Bank, Big Horn Federal Savings & Loan, Pinnacle Bank, Security State Bank, Wyoming Government Investment Fund and Wyoming State Treasurer – State of Wyoming.
4. Designate the Northern Wyoming Daily News as Washakie County's official newspaper for 2015.
5. Authorize chairman to sign Contract with Carver, Florek, and James CPA firm regarding the 2015 audit.
6. Authorize chairman to sign NAIP Agreement regarding ½ meter aerial photography with The Department of Agriculture.
7. All commissioners sign letter to affected landowners regarding the Winchester Bridge.

A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Wolf and seconded by Commissioner Wagner to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch  
Clerk to the Board

Aaron Anderson, Chairman  
Washakie County Commissioners

## 01-20-2015 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Aaron Anderson, Members Terry Wolf, Dale Wagner and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Commissioner Aaron Anderson.

A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to approve the minutes for the January 6, 2015 meeting. Motion carried.

Building Maintenance Manager Tom Schmeltzer and Library Director Karen Funk reviewed with the board the engineer's drawing for two new bathrooms to be located within the current library. Discussion was held on a safety issue with children and the way that the entryway has been designed. Tom will have the engineer make adjustments to the drawings and the board will view the area later this day. Estimated cost for the project is \$30,000.00. Discussion was held on utilizing the bathrooms that no longer work for storage. Tom reported that he will be sending in the specifications for the search and rescue building to the State Fire and Electrical Safety inspectors after he receives the specifications from Roy Decker. At this time there will not be anyone housed in the buildings it is strictly for storage. The door at the road and bridge shop will be installed this week and that project should be complete. Approval was given to purchase a door opener. Estimated cost is \$580.00.

Public Health Nurse Amanda Heinemeyer submitted for approval the Family Planning Annual Report. The December 2014 narrative was reviewed. Medicare payments have been received.

Homeland Security Director Kimball Croft reported to the board that the Continuity of Operations report must be completed electronically by September 15. Training sessions will be held in the near future for department heads. Discussion was held on a possible drainage issue if a quick melt off of the snow happens in the Sage Creek area. Also discussed was the island located just over the Highway 20 Bridge and issues with ice build up. Kimball reported that a deeper channel is needed but many issues must be resolved before this can be completed.

A phone call was placed to WYDOT District Engineer and a message left regarding further discussion on issues with the Winchester Bridge.

Historic Preservation Director Anna Venable and Board member Jim O' Conner met with the board to receive signatures on the grant agreement with Historic Preservation. Grant amount is \$5,214.05. Also discussed was the Winchester Bridge and if it was the oldest bridge in Washakie County. Jim O'Conner will look into this and report back to the board. Also discussed with Anna was other grants that may be available in regards to the hospital remodel project.

County Attorney John Worrall met with the board to discuss several issues with ELAP regarding denying payments to health care providers. There are several county employees that have received calls wanting payment and the provider is not willing to work with ELAP. John will be meeting with Washakie Medical Center CEO Jay Stallings and CFO Jennifer McMillan this afternoon to further discuss the issue.

A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to convene into executive session beginning at 11:16 am with County Attorney John Worrall to discuss personnel issues as per state statute 16-4-405. Motion carried. A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to reconvene at 11:32 am. Motion carried. No decision was made.

The board, Building Maintenance Manager Tom Schmeltzer and Library Director Karen Funk met at the Library to review the area where the new bathrooms would be placed. Also viewed were the old bathrooms and suggestions for making this a storage area. Tom will discuss with several contractors their availability and timeframe and cost for completing the project. Discussion was held on bonding and making sure the contractor has a performance bond to cover any issues.

Washakie Development Association Director Le Ann Chenoweth met with the board to discuss possible grants that could be applied for regarding the hospital remodel. The business ready grant is a possibility if there is job creation as is the State Lands and Investments Grant (SLIB). Le Ann has started the application process for the SLIB grant and she is awaiting answers from the director of the SLIB office before moving forward. The grant would need to be nearly completed by February 3, 2015.

County Attorney John Worrall met with the board to discuss the conversation he had with the Washakie Medical Center CEO and CFO. Several county employee accounts have had an administrative hold placed on them until further communication can be received from ELAP Services. John stated that Banner Health can not negotiate with ELAP or MBA health insurance because they do not have contracts with them and the only one that Banner Health can contact is the employee regarding claims. John will present a letter to the board for approval to go to ELAP and MBA regarding contracting with Banner Health so that discussions may begin regarding several employee invoices.

A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to appoint Justin Smith to the Worland/Ten Sleep Visitors Council. This is for an unexpired term that will end June 30, 2017.

## CONSENT AGENDA

1. Approve bond for Ted Propp Jr., Colter Drainage District Treasurer/Secretary, in the amount of \$3,000.00.
2. Accept monthly statements for December 2014 for Clerk of Court \$1,622.50, Circuit Court \$6,254.00, Treasurer's Office Trial Balance and Cash Balance.
3. Authorize chairman to sign draw down request regarding the OJJDP/VOA grant in the amount of \$2,058.55.
4. Authorize chairman to sign draw down request No. 2 in the amount of \$256,025.59 regarding the hospital re-roofing project.
5. Authorize chairman to sign draw down request No. 7 regarding the firewise grant in the amount of \$5,865.71.
6. Accept basic financial statements ending August 31, 2014 with Absaroka Inc.
7. Authorize chairman to sign right of way easement with Hefenieder Trust to bore Washakie Ten.
8. Authorize chairman to sign Washakie County Family Planning Expense/Revenue report for December 2014.
9. Authorize chairman to sign HSGP 13 grant drawdown in the amount of \$573.14.
10. Authorize chairman to sign EMPG 14 grant drawdown in the amount of \$9,869.50.
11. Authorize chairman to sign HMEP and HSGP 14 quarterly reports.
12. All commissioners sign Family Planning Annual Report.
13. Authorize chairman to sign Grant Agreement with Historic Preservation Board and State of Wyoming.
14. All commissioners sign letter to employees regarding ELAP Services and claims.
15. All commissioners sign letter to ELAP and MBA regarding contracting with Banner Health Systems.
16. All commissioners sign letter to Val Busch regarding appointment to board.

A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to accept the Consent Agenda. Motion carried.

The board has reviewed the minutes from January 2004 regarding clearing snow on the Nowater Trail. Ranchers in Ten Sleep have paid to have some of the Blue bank road opened up and have opened some of the Ten Sleep stock drive with their own equipment. At what point in time are we setting poor precedent by taking care of the BLM roads, and at what point in time are we actually competing with contractors who could be paid to open the road. This board of county commissioner feels that landowners and area ranchers should either clear the road themselves or hire it to be completed.

There being no further business to come before the board, a motion was made by Commissioner Wolf and seconded by Commissioner Wagner to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch  
Clerk to the Board

Aaron Anderson, Chairman  
Washakie County Commissioners