

**STATEMENT OF CONTRIBUTIONS AND EXPENDITURES**  
**CANDIDATE AND CANDIDATE'S CAMPAIGN COMMITTEE**  
**W.S. 22-25-106 through 109**

(IMPORTANT! This form is for Candidates and Campaign Committees supporting county and municipal candidates, school and college trustees, district attorneys, and magistrate.)

**Who must file?**

Each candidate and candidate's committee is required to file campaign finance reports within the statutory deadlines, whether the candidate is successful or not; this is to include:

- Candidates who neither receive nor spend any money during the campaign must file.
- A committee formed before or after an election is required to file before each election.
- In an odd-numbered (non-election) year, a PAC or candidate committee that has not filed a statement of termination is required to file an annual itemized statement of contributions and expenditures. WS 22-25-106(b)(ii)

**What must be filed and when?**

- A candidate/committee shall file an itemized statement of contributions and expenditures at least seven (7) days *before* the election current to any day from the eighth day up to the fourteenth day before the election. WS 22-25-106(b)(i);(a)(i)
- The candidate/committee shall file any amendments to a filed report within ten (10) days *after* a primary, general or special election. WS 22-25-106(b)(i);(a)(i)
- A committee formed after an election to defray campaign expenses incurred during a previous election, and any ongoing committee, shall file an itemized statement of contributions and expenditures on December 31<sup>st</sup> of each odd-numbered year and shall continue to make the reports until the committee terminates. WS 22-25-106(b)(ii)

**Where do I file?**

- **File:** Office of your local County Clerk.
  - Please visit <https://sos.wy.state.wy.us/Elections/Docs/WYCountyClerks.pdf> for office information.

(Note: Statewide candidates & candidate committees file online at <https://www.wycampaignfinance.gov/>)

**What are the filing deadlines for the 2020 election?**

- **Primary Election:** Contributions & Expenditures – 7 days before the Primary: **Aug. 11, 2020**
- **General Election:** Contributions & Expenditures – 7 days before the General: **Oct. 27, 2020**
- **Non-Election Year (odd-numbered year):** Contributions & Expenditures: **Dec. 31<sup>st</sup>**
- **Special Election:** Contributions & Expenditures – 7 days before the election

**Reporting requirements:**

The general rule is that a candidate/committee should note and keep track of all campaign contributions no matter how small. The law only requires you to itemize contributions on this form that total \$100 or more. However, keep in mind that if you receive \$80 from a contributor who then later gives you \$30, you must report the total \$110 contribution on this form.

**Penalty for not reporting:**

A person found guilty of violating Wyoming campaign finance statutes is subject to criminal charges. Failure to file a required report could result in a two hundred dollar (\$200.00) civil penalty. WS 22-25-108(f).

# Contributions & Expenditures Report

(PLEASE COMPLETE REQUIRED SECTIONS)

FILING OFFICE: COUNTY CLERK  
Office Use Only

## 1. Reporting Period:

Statement covers period of \_\_\_\_\_ to \_\_\_\_\_  
(mm/dd/yyyy) (mm/dd/yyyy)

## 2. Type of Report (Please select one option.):

- Primary Contributions & Expenditures: **Aug 11, 2020**
- General Contributions & Expenditures: **Oct 27, 2020**
- Contributions & Expenditures: **Dec 31, \_\_\_\_\_ (odd-year)**
- Special Election
- Amendment

## 3. Are you terminating the committee with this report?

(Note: A committee must have retired all debts before terminating. WS 22-25-106(b)(iii))

- Yes  No

## 4. Candidate or Committee Information:

Name: \_\_\_\_\_ Office Sought: \_\_\_\_\_  
Residential Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
(Street Address)  
(City, State, Zip)

## 5. Contributions:

Did you have contributions or expenditures to report for this filing period?  Yes  No

If yes, please complete A-C below.

### A. Contributions

1. Personal contributions by candidate (including immediate family) (p 2) \$ \_\_\_\_\_
2. Contributions from individuals (p 3) \$ \_\_\_\_\_
3. Contributions from PACs (p 4) \$ \_\_\_\_\_
4. Contributions from political parties (p 4) \$ \_\_\_\_\_
5. Anonymous contributions (p 5) \$ \_\_\_\_\_
6. In-kind contributions (p 5) \$ \_\_\_\_\_
7. Loans (p 6) \$ \_\_\_\_\_
8. Un-itemized contributions – defined as less than \$100 (p 6) \$ \_\_\_\_\_

B. Total Contributions for this Filing Period (sum of A1-A8) \$ \_\_\_\_\_

C. Total Expenditures for this Filing Period (p 7) \$ \_\_\_\_\_

## 6. Signature:

I certify that I have examined this statement and, to the best of my knowledge and belief, it is true, correct and complete.

\_\_\_\_\_  
Committee Chairman Signature

\_\_\_\_\_  
Committee Treasurer Signature

\_\_\_\_\_  
Candidate Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# Itemization of Contributions

(Use Additional Sheets as Necessary)

## Contributions – Personal Contributions by Candidate

(Including candidate's immediate family)

Name	Address (City, State, Zip)	Date	Amount
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
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			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

### **Contributions – Individuals**

(Contributions from corporations, unions, partnerships, and associations are prohibited.  
Contributions from sole proprietorships are legal, but must be identified as such.)

<b>Name</b>	<b>Address (City, State, Zip)</b>	<b>Date</b>	<b>Amount</b>
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

**Contributions – Political Action Committees**

<b>Name</b> (Identify by Full Name)	<b>Address</b> (City, State, Zip)	<b>Date</b>	<b>Amount</b>
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

**Contributions – Political Party Central Committees**

<b>Name</b>	<b>Address (City, State, Zip)</b>	<b>Date</b>	<b>Amount</b>
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

### Contributions – Anonymous

(Anonymous contributions are those contributions whose origins cannot be determined, i.e., “pass the hat” contributions. An anonymous contribution does not mean a contributor may donate to the candidate or PAC with the understanding the contributor’s name will not be reported.)

Event	Date	Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$

I do not know, nor can I ascertain, the origin of the above anonymous contributions.

\_\_\_\_\_  
Signature of Candidate, Chairman or Treasurer

\_\_\_\_\_  
Date

### Contributions – In-Kind

(In-Kind contributions are goods and services in place of cash. For example, someone purchases stamps for a mailing and donates the stamps; this is an in-kind contribution.)

Name	Address (City, State, Zip)	Description	Amount/Value
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

### Contributions – Loans

Name	Date	Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$

### Contributions – Unitemized Contributions

(Contributions under \$100.00. For example, you have a chili dinner. Tickets are \$10.00 each and you sell 500 tickets. You may report these in aggregate here by reporting \$5,000.00)

Description	Date	Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$

### Expenditures/Obligations

Payee	Address (City, State, Zip)	Purpose	Date	Amount
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
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				\$
				\$
				\$
				\$

Total Expenditures: \$