



Dave Freudenthal
Governor

Wyoming Department of Transportation

"Providing a safe, high quality, and efficient transportation system"

5300 Bishop Boulevard
Cheyenne, Wyoming 82009-3340



John F. Cox
Director

Procedures for Bonded Titles

1. The applicant will contact his insurance company to obtain a surety bond for double the value of the vehicle for a premium negotiated between the two. The bond will remain in full force and effect indefinitely until such time as a claim is filed with the insurance company against the bond.
2. The bond form, which will be prescribed by the department, will contain the vehicle identification information and will be filed with the title paperwork, along with the Affidavit for Vehicle Ownership and supporting documentation (documentation of vehicle value, VIN Inspection, notice to owner of record, bill of sale, etc.)
3. The title may be marked indicating that it is "Bonded". It has been suggested to make such marking in the Comments section or in the Prior Title box. It has been recommended that this marking be carried forward on subsequent titles in comments to identify a title was bonded after subsequent titles have been issued.
4. Any person who has an interest in the vehicle and seeks compensation for loss may request a title search to determine when the bonded title was issued and who the surety was that filed the bond on behalf of the applicant. If the title is marked "Bonded", a title search should reveal that a bond was filed, even if the record has been purged.
5. A person filing a claim to the vehicle may do so through the applicant and his surety at any time, even if transfer of ownership has occurred. The bond remains with the applicant through his surety, and does not follow the vehicle through transfer of ownership.
6. Once the recipient of a bonded title transfers ownership of the vehicle for which the title was issued, the new owner is not required to file a bond. Any person who has an interest and suffers a loss due to issuance of the bonded title would take action against the applicant/recipient of the bonded title and his surety. Future owners and the County Clerks Office are not liable for such loss.

STEP	INSTRUCTIONS	MV-FORM/FEE
1	Verify with your local County Clerk's office that this is the proper procedure for your specific situation.	N/A
2	Have the vehicle/Hull identification number inspected by a Wyoming Law Enforcement Officer to verify the VIN/HIN and determine if the vehicle has been reported stolen.	MV300A - \$10.00
3	Request a Title Search from the Wyoming Department of Transportation, Motor Vehicle Services to identify the previous owner of record and any liens or encumbrances on the vehicle/watercraft. You must attach copies of the VIN Inspection Form (MV300A), the Vehicle Record and Privacy Disclosure Release Form (MV220) and a color picture of the vehicle.	MV220 - \$5.00
4	Provide a color picture of the vehicle.	N/A
5	Contact any lien holders identified via certified letter to request liens be released. If there is an active lien on the vehicle/watercraft, it must be released.	Lien release on Bank/Company letterhead. Must include Make, Model, Year, and VIN/HIN
6	Contact the Previous Owner via certified letter to request that a title be established and properly executed, transferring ownership to you.	A copy of the certified letter, including return receipt information, must be submitted with the affidavit of ownership
7	<p>Establish the retail value of the vehicle/watercraft by either of the following:</p> <ul style="list-style-type: none"> ➤ From a current national appraisal guide (<i>ie. Kelley Blue Book or N.A.D.A</i>) ➤ From a current or past registration if the value is present ➤ Submitted and certified by a licensed Wyoming vehicle dealer in a written format 	Documentation of the value of the vehicle/watercraft must be submitted with the Affidavit of Vehicle Ownership
8	<p>Complete this Affidavit of Ownership form, under penalty of perjury, indicating:</p> <ul style="list-style-type: none"> ➤ Vehicle/watercraft Information - Applicant Information ➤ How you came into possession of the vehicle/watercraft, ➤ Efforts made to establish title, ➤ Circumstances prohibiting you from obtaining a title, ➤ The information provided on and with the form is true and correct, ➤ That you are the true and lawful owner of the vehicle/watercraft. 	MV147- No Fee
9	<p>Purchase a surety bond for twice the retail value as shown by documentation from step 6. A surety bond is not required for vehicles/watercraft valued at less than \$2,500.00</p> <p>PLEASE NOTE: If the vehicle was not operational and could not have been rendered operational without substantial repairs to one or more of the vehicle's mechanical systems at the time of purchase, and the vehicle will be restored for the owner's personal use; the County Clerk may choose to waive the bond requirement. A title issued in these circumstances will show the following on the face of the title: "NON-TRANSFERABLE FOR 180 DAYS FROM THE DATE TITLE ISSUED." Please contact your local County Clerk for more information.</p>	<p>MV FORM - No Fee</p> <p>The cost of the surety bond will be established by and paid to your insurance provider. The bond form must be submitted with the Affidavit of Vehicle Ownership</p>

***All Paperwork shall be submitted to the office of the County Clerk where application for title is being made.**

WYOMING AFFIDAVIT OF VEHICLE OWNERSHIP

STATE OF WYOMING }

COUNTY OF _____ }

THIS IS TO CERTIFY THAT I/WE, _____
am/are the owner(s) of the following described vehicle/watercraft, to wit:

Vehicle/Hull Identification Number		Color	Odometer Reading / Vessel Length	Fuel Type / Vessel Type
Year	Make	Model	Trim Level / Hull Material	Factory Cost

and my/our address is, _____

and that I/we acquired ownership and possession of the above vehicle/watercraft from:

Prior Owner's Name		Address		Telephone Number
Prior Title Number	State	Name of Current Lien Holder/Lien Type/Amount		Current Value

on: _____ located at: _____
Date Address

Explain why you are/were unable to obtain any title or lien information on this vehicle/watercraft (Attach additional pages if needed): _____

Is this vehicle being restored for personal use?

YES NO

At the time of purchase, was the vehicle inoperable and needing substantial repairs to one or more of the mechanical systems?

YES NO

I do hereby certify under penalty of perjury, that all information on this Affidavit of Vehicle Ownership is true and correct, I am the true and lawful owner of the vehicle/watercraft described herein, and I further attest that the liens and encumbrances noted hereon are the only liens and encumbrances against the vehicle described herein.

Applicant's Printed Name	Applicant's Signature	Date
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NOTARY PUBLIC

State of _____)

County of _____)

Witness my hand and official seal.

The foregoing instrument was acknowledged before me by

Notary Public / County Clerk / Deputy

My commission expires: _____

This ____ day of _____, 20 ____.

(NOTARY SEAL)

WY TITLE NO. _____

STATE OF WYOMING

BOND NO. _____

BOND FOR CERTIFICATE OF TITLE

KNOW ALL MEN BY THESE PRESENTS: That I/We, _____
Legal Name(s)
_____ as PRINCIPAL, and
(Address or Box Number, City, State and Zip Code)

_____ a corporation organized under the laws of the STATE OF _____
and authorized to do surety business in the State of Wyoming, as surety, are held and firmly bound unto the STATE OF WYOMING, for the use
and benefit of any person who shall suffer any loss or damage by reason of the issuance of a Certificate of Title to the herinafter described vehicle, in
the penal sum of _____ DOLLARS (\$ _____), lawful money of the United States,
for which payment will and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, or assigns, and each of them, jointly
and severally by these presents.

Year: _____ Make: _____ Model: _____ Trim: _____ VIN: _____ Value: \$ _____

Presently bearing Title No. _____, License No. _____, issued by the State of _____

WHEREAS, the said Principal is requesting a duplicate title or has not been able to furnish a prior Certificate of Title nor evidence of the
ownership of said vehicle sufficient to clearly establish his right and title thereto, nor clear evidence as to the existence of any lien or encumbrance
thereon, and

WHEREAS, the Principal and Corporate Surety herein desire to comply with the provisions of W.S.31-2-105,

THEREFORE, if the Principal and Corporate Surety shall well and truly pay and indemnify and hold harmless any person who shall
suffer any loss or damage by reason of issuance of the Certificate of Title to the aforesaid vehicle, then this obligation shall be void, otherwise to be
and remain in full force and effect.

PROVIDED, the aggregate liability of the Surety for all transactions occurring shall not exceed the amount of the bond, regardless of the
number of claims or claimants.

Executed this _____ day of _____, 20 _____

Executed by **Principal:**

Executed by **Surety:**

Signature of Owner

Authorized Signature

Printed/Typed Name Title

Printed/Typed Name Title

Signature of Additional Owner (if applicable)

(CORPORATE SURETY SEAL)

Print/Typed Name Title

For Principal/Owner Signature(s):

For Surety:

State of _____)
County of _____)

State of _____)
County of _____)

The foregoing instrument was acknowledged before me by

The foregoing instrument was acknowledged before me by

This _____ day of _____, 20 _____

This _____ day of _____, 20 _____

Witness my hand and official seal.

Witness my hand and official seal.

Notary Public
My Commission Expires: _____

Notary Public
My Commission Expires: _____

(NOTARY SEAL)

(NOTARY SEAL)

(See Reverse Side for Instructions)

STATE OF WYOMING
CERTIFICATE OF TITLE SURETY BOND INSTRUCTIONS

1. A Bond for Certificate of Title is required for circumstances where the owner of a vehicle is requesting a Duplicate Certificate of Title or is not able to obtain a properly executed certificate of title upon transfer of ownership pursuant to 31-2-105. The Surety Bond is a one-time, non-refundable instrument that allows issuance of a new title. **A Bond for Certificate of Title is NOT required for vehicles that are valued at less than \$2500.**
2. The bond shall be submitted in a **dollar amount equal two times the value of the vehicle.**
3. The first blank is the legal name of the applicant as stated on the Affidavit of Vehicle Ownership . The second line needs to list the address of the applicant. The third blank is the name of the surety company, and the fourth blank is the state the surety company is organized in. **Except for signatures, all information on the bond must be typed or printed. Do not use Whiteout on the bonds. If a change needs to be made, strikethrough the mistake and have the notary initial the change.**
4. The fifth and sixth blanks indicate the dollar amount of the bond, which equals double the value of the vehicle as stated on the Affidavit of Vehicle Ownership, and supported by documentation thereof. The remaining blanks describe the vehicle, value of the vehicle, and current title and license number with issuing state.
5. The Executed by Principal date *must* match that of the notary's acknowledgement. This shows that the Principal's signature was actually witnessed by the notary.
6. The applicant claiming ownership of the vehicle must sign as the Principal. If there are two applicants claiming ownership from the same Affidavit of Vehicle Ownership, the second owner shall sign as additional owner. All signatures must be before a notary public. ***Completion of an inappropriate bond form may delay issuance of a title.***
6. When the surety company executes the bond by an attorney-in-fact, the dates of (a) the Power of Attorney, (b) the acknowledgement of the surety's signature on the bond form, and (c) the date of the bond's execution must all be the same. ***Differing dates will result in the bond being rejected.***
7. When the surety company executes the bond by an attorney-in-fact, the bond must be accompanied by a certification regarding the attorney-in-fact. Contact us should you be unsure of the contents of this document. The certification must be signed, dated and bear the company's seal. Signatures and seals may be affixed by facsimile, but the date must be original.
8. The surety company's bond number should appear at the top of form.